



SPONSOR TIPS

Before the Event:

- Recruit enough adults to have an adult in as many rooms as possible.
- Determine your own guidelines about phone calls, TV and Room Service.
- Determine group options for free time.
- Make sure sponsors and students understand the conference guidelines before they pack.
- Make room assignments before you leave. (Fax this list to the hotel.)
- Schedule an Orientation Meeting:
 - Inform students and parents about goals, guidelines, and schedules.
- Leave a list of attending students and emergency phone numbers with parents & church leaders.
- Collect all medications before you leave.
- Carry the Medical Release Forms with you as you travel and during the conference.

During the Event:

- Remind students and sponsors they represent not only their church, but Jesus Christ.
- Be patient and kind when you register at the hotel. (You represent Christ!)
- Be a model your youth can look up to and respect by your actions/attitudes/words.
- You set the pace, emotionally, physically, and mentally for your students.
- Sponsors are responsible to monitor and correct their group's behavior and to abide by Hotel and InDEPTH policies.
- Respect the hotel rules: No running in the halls, keep hallway noise to a minimum (there are other guests in the hotel) and do not ride the elevators just for fun.
- Explain that other sponsors have the authority to correct the behavior of any student in regard to InDEPTH and Hotel policies.
- Maintain a positive attitude, even with delays, long lines, and not enough towels.
- Divide your group so that each sponsor is responsible for a set number of youth.
- At least one adult should be available to students at all times.
- Use prayer partners during and after the event.
- Know where your students are at all times.
- Shut off cable service to your rooms. (Block all inappropriate movies.)
- NO guys in girls rooms, NO girls in guys rooms, unless a sponsor is present.
- You are responsible for any damages to the hotel.
- Obey the hotel curfew. This includes students and sponsors. Everyone should be in their own sleeping room by 11:00 p.m.
- NOBODY goes anywhere alone.