

INDEPTH HOTEL RESERVATION FORM

Kansas-Nebraska Convention of Southern Baptists

Capitol Plaza Hotel

December 29, 2008 – December 31, 2008

RESERVATIONS MUST BE RECEIVED BY DECEMBER 12, 2008
IN ORDER TO INSURE ROOM AVAILABILITY AT THE GROUP RATE.

GROUP NAME _____

CONTACT _____

ADDRESS _____

CITY, ST, ZIP _____

PHONE # _____

FAX # _____

SIGNATURE _____

EMAIL _____

Accommodations	# of rooms reserved without Breakfast (1-4 per room) \$50.88/room (tax exempt) \$54.46/room (non-tax exempt)	# of rooms reserved with Breakfast (1-4 per room) \$65.72/room (tax exempt) \$70.34/room (non-tax exempt)
One Double Bed		
Two Double Beds		
One King Bed		
Rollaway- add \$10.00 (available in King Rooms only)		
Total Number of Rooms Reserved		

Arrival Date _____ Departure Date _____

GUARANTEE PAYMENT INFORMATION

All reservations must be guaranteed by Credit Card or First Night's Deposit. A 48-hour notice prior to arrival date is required.

CREDIT CARD TYPE: MC VISA DISC AMEX

CREDIT CARD #: _____

NAME AS IT APPEARS ON CARD: _____

EXPIRATION DATE: _____

PAYMENT BY CHECK: Check Enclosed: \$ _____

Please Note: Non-Smoking rooms and rooms with 2 double beds will be assigned on a first come, first served basis.

If you call for reservations you must identify yourself as part of the Kansas-Nebraska Convention of Southern Baptists in order to receive the group rate. To receive the tax-exempt rate, please supply a tax-exempt form with this reservation.

For questions regarding this form, please direct them to the Capitol Plaza Hotel at 785-431-7200.

RETURN THIS FORM TO:

**Capitol Plaza Hotel
ATTN: RESERVATIONS
1717 SW Topeka Blvd.
Topeka, KS 66612**

RETURN THIS FORM BY DECEMBER 12th AT THE LATEST.

REMINDER: Before departing for InDEPTH, call to reconfirm all reservations and FAX a rooming list to the hotel at (785) 431-7206.